



Activate your ctcLink Account

First time logging in and activating your ctcLink Account

<https://gateway.ctclink.us>

- ▶ 1. Click on **First Time User**
Note: this is where you can enable the screen reader mode
- ▶ 2. Enter Required Information
- ▶ 3. Answer Security Questions

- ▶ 4. Write down your **ctcLink ID**
- ▶ 5. Close your browser and open the link [**https://gateway.ctclink.us**](https://gateway.ctclink.us)
Enter your new ctcLink ID and password. You are now in PC's new software system.