CALL TO ORDER
And
DETERMINATION OF
QUORUM
Board Chair Erik Rohrer called the regular meeting of the Board of Trustees of Peninsula College to order at 2:03 p.m. in the Cornaby Center on the Port Angeles campus.
Trustees in attendance: Erik Rohrer, Dwayne Johnson, Michael Maxwell, Julie McCulloch and Mike Glenn.
Also in attendance were Dr. Luke Robins, President, and Cathy Marshall, Assistant Attorney General.

MODIFICATION OF
AGENDA
The Board Study, Action items and Executive Session will occur after hearing the Senate report.

APPROVAL OF
MINUTES
Julie McCulloch moved to approve the minutes of the December 8, 2015 meeting. Michael Maxwell seconded; motion approved.

INTRODUCTIONS
Dr. Luke Robins, President, introduced Kraig Michels, HR Director, Brian Kneidl, Worker Retraining Navigator, Alane Ludwick, Director of Nursing and Zachary Rutledge, Tenure Track Faculty - Math. Jack Huls introduced the All Washington Academic Team Nominees, Sheree Kelbel and Sydney Roberts.

PRESENTATIONS
Lusia Taylor and Nicole Criel spoke about the role of financial aid in their stories of educational achievement.
There were no items of correspondence.
There were no public forum presentations.

CORRESPONDENCE
Sydney Roberts, President of the Associated Student Council (ASC) reported to the Trustees as follows:

PUBLIC FORUM
ASC
Service Learning
• Successful Sierra Leon school supply drive yielded 3 large boxes of supplies.
• Starting a pen-pal program with Franklin Elementary School and elementary school in Sierra Leon.
• Successful “Pirate Pizza Week”
• Successful Dr. Robins / Pirate Pete Jousting Event

Plans for Next Week / Quarter
• Service learning Valentines project for the elderly
• Campus safety forum on discrimination, sexual harassment and Title 9 issues.
• Implementing food distribution program with the food bank for all students.

SENATE
Janet Lucas, gave the following Senate report to the Trustees:

Announcements and Accolades:
• Yvette Cline reported that she is participating in the annual Head Start Review. She will help evaluate their area of Kindergarten Readiness. Saturday, January 23, she will be co-teaching the first of four 2016 Connecting with Kindergarten trainings. This is the 10th year the college’s Early Childhood Education program has been collaborating with the Port Angeles School District to connect early learning providers (preschool, childcare, and head start) with the school district’s Kindergarten teachers.
• Katie Brenkman presented data gathered for Strategic Enrollment management. Senators had a number of questions and suggestions regarding the implications of some of the data.
• Senators discussed the Guided Pathways model, giving suggestions, raising questions, and citing concerns. Many of those questions and concerns were answered at the meeting.
• Looking at new ways to institute Pathways for students. Looking at strategic enrollment and trends at Peninsula College. Ongoing dialog with Senate.

PCFA
No report.

CLASSIFIED
No report.

PRESIDENT’S
Peninsula College President, Dr. Luke Robins, gave the following report to the Trustees:
REPORT
(See PowerPoint presentation attached.) Dr. Robins spoke about the financial audit – Peninsula College was one of the first colleges to go through this audit process. State auditors conducted the audit, which resulted in a clean outcome due to tight internal
controls. Dr. Robins congratulated and thanked Carrie Edmiston and Krista Francis for a successful team effort. Krista spoke about financial aid and student satisfaction with the process. WACTC – still working on allocation formula for budget purposes. Potential new funding sources for student housing. First wave colleges are still working to stabilize etcLink. Still a few critical tickets- which mean business can’t be conducted. Forks retreat coming up for budgeting purposes and fine tuning the strategic plan. The ACT Spring convention to be held May 12-13 at the Hyatt Regency Bellevue. Let Kelly know if you’re interested in attending.

BOARD REPORTS
ITEMS FOR BOARD STUDY
Tenure consideration for Paul Mattson was put before the Board for study and action at the next Board meeting.

ITEMS FOR BOARD ACTION
Michael Maxwell motioned to approve Policy 230 (Retirement); Mike Glenn seconded the motion; motion approved. Michael Maxwell motioned to approve Policy 518 (Drugs Alcohol and Tobacco in College Facilities); Julie McCulloch seconded motion; motion approved.

EXECUTIVE SESSION
Board Chair, Erik Rohrer, adjourned the public meeting session for a five-minute recess at 2:30 pm. Executive session was called to order at 2:35 p.m. Executive session recessed at 2:46 p.m. at which time Duane Johnson motioned to approve Resolution 16.01; Michael Maxwell seconded; motion approved.

ADJOURNMENT
Michael Maxwell moved to adjourn this meeting of the Board of Trustees. Duane Johnson seconded the motion and the meeting adjourned at 3:20 p.m. The next meeting will be on March 8, 2016 in Port Angeles, Washington.

March 8, 2016
Date

March 8, 2016
Date
President’s Report:

Peninsula College Board of Trustees
February 9, 2016

IE Report: Opportunity Enrollment and Financial Aid

[Graph showing enrollment trends over several years]
FINANCIAL AID

<table>
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<tr>
<th>Aid Category</th>
<th>Students</th>
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<tbody>
<tr>
<td>Federal Loan</td>
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<tr>
<td>Federal Stafford Subsidized/Centric</td>
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<tr>
<td>Federal Unsubsidized Stafford/Direct</td>
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<tr>
<td>Federal Pell Grant</td>
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<td>Federal SEOG</td>
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<td>Institutional</td>
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<tr>
<td>Private</td>
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<tr>
<td>State Work Study</td>
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<td>Workforce Work Study</td>
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<tr>
<td>Total</td>
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</tbody>
</table>


SEM/Enrollment

- Winter Quarter enrollment off approx. 2% from last winter, 7% off target
- Enrollment continues to be an important issue as we prepare for move to new allocation formula; many sister colleges in similar situation, but a few flat or up
- SEM work group will present draft SEM plan in March
- EAB/Community College Forum has completed a year-long national study on Strategic Enrollment Management
  - Results will be presented to member colleges beginning in March
SEM/Enrollment

- Two-fold approach: Near Horizon/Far Horizon
- Near Horizon: What activities/actions can impact spring/summer enrollments?
  - Additional course offerings
  - Course scheduling creativity
  - Focused marketing on specific student populations
  - RETENTION OF CURRENT STUDENTS!
- Far Horizon: What longer term strategies should we employ?
  - New Programs; new options for existing programs
  - Tighter alignment with K-12 partners
  - Alternative Revenue Generation

WACTC Update

- Discussion of New Allocation Formula
  - Implications for next year's budgets
  - Ongoing issues with establishing ctcLink at Spokane and Tumwater
- New "Critical Issues" Committee studying current state of Baccalaureate Degrees; System Mission
- Tech Committee continues discussion of ctcLink implementation, lessons learned, planning for Wave 1 training and go-live prep
- Working on/tracking several bills with Legislative Staff

Legislative Update

- Monitoring a number of bills:
  - SB 6280/HB 2619: Corrections Education (allows associate's degrees)
  - HB 2769: Bachelor's Degree Pilot project
  - HB 2376/SB 6246: Supplemental Operating Budget
  - HB 2380/SB 6201: Supplemental Capital Budget
  - HB 2820/SB 6481: College Promise Program
Legislative Update

- Met last week with our Legislative Delegation
  - Ft. Warden/Building 202 project
  - Corrections Bill (SB60)
  - Capital Budget: Tuition and Salary Increase backfill
  - Cross-Laminate Timber (possible demonstration project?)

- Testified before Senate Higher Education Committee on Corrections Education bill

Strategic Planning

- Strategic Initiatives:
  - Student Success
  - Destination College
  - CtcLink
  - Capital Construction/College Master Plan execution

Student Success/Completion

- First-Year Experience
- Guided Pathways Discussion
- Early Alert
- Success Coaches/Navigators
- Elimination of Early Registration
Destination College

- Honors Program
- E. Jefferson County Needs Assessment
- New/Revised Programs; Center for Conferences and Institutes
- Student Housing
  - Negotiations with vendor currently suspended
  - Will continue to pursue partnership with turn-key provider

CtCLink Update

- Testified with Marty Brown before Senate Ways and Means to provide update on system implementation
- Presented as part of a panel on ctcLink at Winter ACT conference
- Work continuing to stabilize system for FirstLink colleges
  - Critical tickets now around a dozen
  - Critical tickets linked to many tickets dealing with "functionality"

CtCLink Update

- First Wave "Go-Live" has been postponed from August 2016 target; discussion/planning ongoing to determine best alternate dates (October 2016 is under discussion)
- BAC work group making good progress in developing standardised GL and CoA; possibly to WACTC at Feb. meeting
- Cyber/SBTC outcomes have opened "sandbox" for First Wave colleges; initial work with HR and IT Security folks at PW colleges
- SBTC/Cyber team will be on campus to meet with our "Plinked" team Thursday
Capital Projects Update

- 202 Project Continues; most windows installed, interior framing substantially complete; drywall work progressing
- $500k transferred by City to project as pledged
- Some discussion on NTC's continues; working on draft of operating agreement
- Roof replacement/exterior cladding (A, J, Q, P); water bottle filling stations (M, E, I, Q2)
- Allied Health on track; Phase II work continues—now preparing for pouring of 1st floor slab.

Strategic Planning Cycle

- AUl development based on Strategic Initiatives
- Forks Retreat/Operational Plan development (again, based on Strategic initiatives (3/17-18)
- Budget development (draft budget to BoT May 2016)
- Strategic Planning Document “Refresh”
- College Master Plan “Refresh”

Upcoming Events

- Studium Generale: Harvest Moon, Quinault Storyteller, Feb. 11th, 12:30 pm, Cedar Bark weaving class to follow (sign up, fee)
- Final b’ball home games 2/17 (Olympic) and 2/20 (Bellevue, Sophomore Night)
- Magic of Cinema: “The Breach” 2/19, 7 pm, Maier Hall
Upcoming Events

• Maier Hall Concert Series: "Cabalitto Negro, 2/23, 7 pm, Maier Hall

• "Filharmonic" concert March 2, 7pm, Little Theater

• ACT Spring Convention and Business Meeting, May 12-13, Hyatt Regency Bellevue (let Kelly know if you can attend)

• Next Board Meeting March 9th