VA Education Benefits
Follow these steps to request use of your VA Benefits

Need Help? veterans@pencol.edu or 360-417-6508

New Students: Follow these steps to request your VA Benefits

Step 1: Complete the New Student Steps at www.pencol.edu/GetStarted
Apply to Peninsula College and FAFSA, plan classes, and register

Step 2: Apply for your VA Benefits using VONAPP at www.gibill.va.gov
(approval takes 6-8 weeks) Before you apply: click on “Review Benefit Options”
Remember to sign up for E-Benefits to access/monitor benefits

Step 3: Request ALL your previous Military and College Official Transcripts
Send to the address above
Important: To have transcripts evaluated toward a Peninsula College Degree or Certificate
complete the online Transcript Evaluation Request Form at
http://pencol.edu/enrolled/studentcenter/TranscriptEvalForm.asp

Step 4: Submit to Student Services Center the following listed forms/documents:
- DD214 member 4
- Award Letter you receive when you have applied for your VA benefits
- Quarterly VA Benefits Request Form
- Transcript Evaluation Request Form (if not already done)—submit online
- Other required forms/documents as needed (e.g., State of WA Tuition Waiver, Change of Program/Institution, Transfer of Benefits)

Step 5: Attend Classes (and verify your attendance if Chapter 30, 1606 & 1607)
WAVE at www.gibill.va.gov or 1-877-823-2378
Campus map is available online at http://www.pencol.edu/campusbasics/default.asp

Returning Students: Steps to continue requesting your VA Benefits each quarter

Step 1: Make an appointment with your assigned advisor during Advising Week

Step 2: Register for classes online.
Important: Register on your assigned date & time to avoid waitlists which could delay your VA benefits processing

Step 3: Submit Quarterly VA Benefits Request Form to Student Services Center
and any other forms/documents needed (e.g., State of WA Tuition Waiver, Change of Program, etc.)

Step 4: Attend Class (and verify your attendance if Chapter 30, 1606 & 1607)
WAVE at www.gibill.va.gov or 1-877-823-2378

Updated 5/20/13
Veterans Services and Student Services Center is contacting students via email, so please be sure we have your **current email address** in your student account.

CHECK YOUR EMAIL REGULARLY FOR:
- Registration Information
- Waitlist notification
- Cancelled class notification
- Financial Aid notifications
- Unpaid tuition/fees announcements
- Disenrollment notification
- Important updates and VA Benefits information
- Reminders and Alerts
- Notification of events, meeting, and services

- There are computers located in the Library, PUB, and Student Services Center for your convenience.

- The VA will only pay for classes required for your chosen Degree or Certificate.

- Remember it is your responsibility to be sure your schedule is correct and that tuition and fees are paid.

Contact **Northwest Veterans Resources (NWVRC)** for additional assistance with accessing VA benefits and general resources at 360-797-1791 or 360-929-2326. The NWVRC is located at 127 E. 1st Street, Suite 4E, Port Angeles WA 98362